

The Clerk
Scottish Borders Licensing Board
Scottish Borders Council
Council Headquarters
Newtown St Boswells
Melrose TD6 0SA

Please ask for:

Ian Tunnah
Licensing Unit
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Our Ref:

Your Ref:

E-Mail:

Date:

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11 December 2019

Dear Madam

**LICENSING (SCOTLAND) ACT 2005
APPLICATION FOR REVIEW OF PREMISES LICENCES
PAYMENT OF ANNUAL FEES**

As you are aware, it is a condition of all Premises Licence that the annual fee is payable on 1 October 2019. As required by the above Act (hereinafter referred to as "the Act"), a reminder letter was issued to licence holders in September 2019.

As a result of the fee not being paid by the due date, Compliance Notices under Section 14 of the Act dated 29 November 2019 were issued to the licence holders of a number of premises.

A number of payments were subsequently received, however, the fees for the Premises listed in Appendices A and B remain outstanding. In the circumstances it is now requested that the Scottish Borders Licensing Board consider this application to review those Premises Licences under the terms of Section 38 of the Act.

The grounds of this application for review are that the following condition to which the Premises Licences are subject has been breached, namely Mandatory Condition 10 of Schedule 3 to the Act - failure to pay the annual fee as required by Regulation made under terms of Section 136 of the Act.

Yours faithfully

Licensing Standards and Enforcement Officer

